

EXPERIENCE MATTERS. LEADERSHIP MAKES THE DIFFERENCE.

Area Planning Executive Director & Floodplain Administrator

Franklin County, Indiana

Franklin County seeks an experienced professional to lead its Area Planning office, support the Area Plan Commission, and serve as Floodplain Administrator. This position requires strong leadership, technical knowledge, sound judgment, and respectful communication with residents, professionals, and public officials.

Planning, zoning, land divisions, and floodplain administration are central responsibilities. Following the County's recent flooding disaster, this role also carries significant responsibility in coordinating with FEMA and state agencies and helping property owners understand assessment findings, floodplain requirements, and recovery-related processes.

Key Responsibilities

Manage daily office operations, applications, records, meeting materials, and budget; review plans and interpret codes; provide clear guidance; and coordinate with residents, professionals, and government agencies. Candidates must handle difficult conversations with professionalism and compassion, apply requirements consistently, and provide timely responses and dependable follow-through.

Qualifications

Bachelor's degree in planning or a related field preferred. More than three years of relevant professional experience preferred, with demonstrated ability to manage complex responsibilities. Strong communication, public speaking, and presentation skills are important, including the ability to present information at public meetings, explain requirements clearly, and address questions or disagreements professionally.

Relevant backgrounds may include planning, engineering, architecture, surveying, civil design, property records, title research, historic preservation, or related regulatory and code work.

Candidates with an equivalent combination of relevant work experience, training, and demonstrated skills will also be considered. High school diploma or GED required.

The selected candidate must complete floodplain management training that meets State of Indiana requirements and provide a certificate of completion before serving as Floodplain Administrator.

Training information: [in.gov/dnr/water/events-and-training/](https://www.in.gov/dnr/water/events-and-training/).

Position Details

Full-time position in Brookville, Indiana. Evening meetings and occasional emergency duties are required.

To Apply

Email your application and résumé to rseig@franklincounty.in.gov.

Questions: Contact Rob Seig at 812-209-9099.

Full job description: www.franklincounty.in.gov/information/job-openings/ or contact Rob for a copy.