

FRANKLIN COUNTY COMMISSIONERS MEETING
January 30, 2018 – 10:00 A.M.
COMMISSIONERS/COUNCIL MEETING ROOM, #203

The Franklin County Commissioners met in a regular meeting on January 30, 2018, at 10:00 a.m. in the Commissioners/Council meeting room. Those present were Tom Linkel, Eric Roberts, Jacque Schulz filling in for Secretary and Karla Bauman, Auditor. Tom Wilson and Carol Westerman were absent.

The meeting was called to order and the Pledge of Allegiance was led by Tom Linkel.

CATHY PELSOR, Franklin County Public Transportation – Tax Exemption Certificate: Cathy Pelsor with the Franklin County Public Transportation presented a Tax Exemption Certificate for the Commissioners signature. **Motion to sign the Tax Exemption Certificate for the Franklin County Public Transportation by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.**

JOE EDWARDS – SRI: Joe Edwards discussed with the commissioners the Commissioners' Tax Sale Certificates currently held following the 2017 Tax Sale. The Commissioners are given the Tax Sale Certificates for all properties that did not sell during the prior tax sale. Mr. Edwards discussed the process and services that SRI can provide the County in the handling of the Commissioner's Tax Certificate Sale. The Commissioners will do additional research prior to the next meeting. **Motion to take under advisement until the next meeting by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.**

KURT KEGERREIS, Indiana Region 9 Workforce Board, Inc: Mr. Kegerreis presented the Winter 2018 Updates for the Indiana Region 9 Workforce Board as well as the services that are available for Franklin County residents. He also spoke about their efforts to launch a workforce collaborative aimed at rehabilitating substance abuse patients and getting them back to work, with emphasis on the opioid epidemic in particular. Excited to see the Jobs for America's Graduates (JAG) expanding two more schools bringing the total to 8 in the region.

JOE COPELAND, Highway Engineer – 2018 Hwy Bids Amended – Rohe Asphalt: The Rohe bid for hot and cold asphalt mixes was received timely by the County, however was inadvertently overlooked during the compiling of the 2018 annual bids for review. The 2018 Annual Bids for "Hot and Cold Asphalt Mixes" was recommended to be amended as follows by Joe Copeland:

FOB Plant – HMA-Accept all bids and use low bid dependent upon product specific need, availability and proximity to project.

Dave O'Mara
Hot Mix, Inc.

R-Mix LLC
Rohe Asphalt

Furnished, Delivered and Placed – HMA – Do not accept bid. BID BY PROJECT.

Dave O'Mara
Rohe Asphalt

Cold Mix/Patch Mix – Accept all bids and use product by availability and price.

Dave O'Mara
US Aggregates
Rohe Asphalt

The motion approved by the Commissioners as to the recommendations as presented by Joe Copeland are detailed above.

Motion to Accept Amended 2018 Annual Bids to include Rohe Asphalt as presented by Joe Copeland, Highway Engineer, by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

BRIDGE #56 – Motion to approve the Bridge #56 Rehabilitation project with INDOT, not to exceed \$92,000 by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

TASK ORDER NO. 2 – Prime Agreement – Durham Engineering: Motion to sign Task Order No. 2 to Prime Agreement for \$30,700, covering Part A – River Road over Gobles Creek Site and Part B – Richland Creek Road over Richland Creek Site, by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

KARLA BAUMAN & TOM LINKEL – State of Franklin County Budget: Mr. Linkel met with both the Franklin County Treasurer, Veronica Voelker and the Franklin County Auditor, Karla Bauman, to discuss the investment beginning and ending balances for 2017 as stated during the County Council meeting and reported locally. Mr. Linkel requested that the Auditor explain during the meeting how the investments are shown in the financial system (cash balance) and the differences between the two offices. Auditor Bauman gave a presentation explaining the difference between how the financials are shown in the Auditor's office versus the Treasurer's office. The Treasurer is authorized to move money from account to account and the moving of this money does not affect the cash balance of money as shown by the Auditor. The \$1,000,000 in question for the investments was written from the FCN Bank account and deposited into monies on deposit account at Bath State Bank. This transaction did not change anything in the financial system's cash balance. The Treasurer was required to show the million as part of the cash balance which was the same as the Auditor and also report it as an investment per SBOA. The County did not overspend or lose \$1,000,000 in 2017. The beginning investment balance was \$1,710,595.04, not \$2,710,595.04 as previously reported. The Auditor further reported the 2017 ending cash balance for County General was \$3,990,690.44 and the total of all funds was \$12,100,781.37.

BOYCE – Capital Asset Quote: Auditor Bauman also discussed software for managing the Franklin County Capital Asset Policy and asked whose budget should be used for purchasing it. Bauman will bring a quote to the next meeting. Commissioner Linkel stated that he believed the Commissioner's should pay for it.

APPROVE MINUTES – January 16, 2018: No minutes presented for approval.

APPROVE CLAIMS: Motion to approve claims by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

APPROVE PAYROLL: Motion to approve payroll by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

SOUTHEASTERN IN RECYCLING DISTRICT – Approve Marty Mullin Appt.: Motion to sign letter appointing Marty Mullin to the Southeastern IN Recycling Board by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried. Motion for Tom Linkel to sign in place of Tom Wilson, by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

CEMETERY APPOINTMENT: Motion to reappoint John Estridge for five years to the Cemetery Board by Eric Roberts, seconded by Tom Linkel, all in favor, motion carried.

BUCKEYE POWER SALES QUOTE – Jail: Put on hold for now.

SNOW EMERGENCY CLOSING – January 12, 2018: There was a short discussion on the confusion surrounding government offices closing on January 12, 2018 and whether or not the handbook needed to be amended. Mr. Linkel does not think the handbook needs to be amended. All employees that did not show up to work on that day at all will be required to cover said leave with sick, vacation, personal or comp time, if they want to be paid for time prior to 12:00 noon. All employees who did work before 12 noon and left at noon, will be paid for 3 hours as weather related. All employees who worked after 12 noon will be given earned comp time. All employees will need to amend their timesheets to reflect this change. **Motion to declare a retroactive emergency closing at 12:00 p.m. on January 12, 2018, by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.** Mr. Roberts did state that his vote on this motion was "reluctantly".

ADJOURN: Motion to adjourn by Tom Linkel, seconded by Eric Roberts, all in favor, motion carried.

Others Present: Joe Edwards, Perry Knox (Durham Engineering). Steve Meyer, Mildred I. Simmermeyer, Betty C. Lecher, Cathy Pelsor, Joe Copeland, Kurt Kegerreis, Brent Roberts, Sara Duffy, Sharon Halcomb, Marty Hahn (E & H Bridge)

Minutes from January 16, 2018 and January 30, 2018 approved.

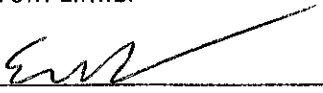
Ayes:

Nays:



Tom Linkel

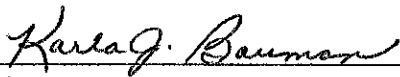
Tom Linkel



Eric Roberts

Eric Roberts

Tom Wilson Absent from January 30, 2018 meeting.

Attested By: 

Karla J. Bauman, Franklin County Auditor

TASK ORDER No. 2 to Prime Agreement

WHEREAS, DURHAM Engineering, Inc., subsequently referred to as "Subcontractor," by and between "FRANKLIN County, IN" acting by and through its Board of County Commissioners (hereinafter referred as the "Owner") have previously entered into a subcontractor Agreement (Agreement) dated June 6th, 2017 providing for the assignment of project-specific Scopes of Services, and

WHEREAS, the Scope of Services to be performed by Subcontractor under this Task Order is defined below,

NOW, THEREFORE, this Task Order is made the ____ day of _____, 2018 to provide the Scope of Services and to establish the fee to be paid for completion of the Scope of Services.

I. Scope of Services

Part A: River Road over Gobles Creek Site:

- 1) Durham Engineering will prepare and submit an Application to Discharge Dredged or Fill Material to Isolated Wetlands and/or Waters of the State as well as an Application for the Department of the Army Permit. Durham Engineering will prepare a hydraulic study that is relevant to this project site.
- 2) Durham Engineering will prepare Structure, Size and Type Bridge Plans.
- 3) Durham Engineering will prepare final bridge plans.

Part B: Richland Creek Road over Richland Creek Site:

- 1) Durham Engineering will prepare and submit an Application to Discharge Dredged or Fill Material to Isolated Wetlands and/or Waters of the State as well as an Application for the Department of the Army Permit. Durham Engineering will prepare a hydraulic study that is relevant to this project site.
- 2) Durham Engineering will prepare Structure, Size and Type Bridge Plans.
- 3) Durham Engineering will prepare final bridge plans.

II. Schedule

60 Calendar Days from Notice to Proceed not counting government agency reviews.

III. Fee

Time and Materials Estimated Fee \$30,700.00. (See attached manhour justification and hourly wage rate sheet) Subcontractor agrees not to exceed the Estimated Fee without prior authorization from Franklin County Board of Commissioners. The Basis of Payment for fees shall be in accordance with the attached rate schedule and fee justification.

IV. Franklin County Contact Person

All Subcontractor verbal or written communications with Durham Engineering regarding the Task Order shall be directed to the party or parties listed below:

Tom Wilson, County Commissioner

1010 Franklin Avenue

Brookville, IN 47012

(765) 647-4985 (Office)

By executing the Task Order No. 2, Subcontractor and Owner hereby agree to and accept the terms as stated herein and the terms and conditions of the above-referenced Subcontract Agreement.

Board of County Commissioners

Franklin County, IN

By: _____

Tom Wilson

By: Tom Linkel

Tom Linkel

By: Eric Roberts

Eric Roberts

DURHAM Engineering, Inc.

By: Richard E. Durham

Richard E. Durham

Title: President

Date: _____

Date: 1-30-18

**FRANKLIN COUNTY
ENGINEERING
MANHOURS JUSTIFICATION**

Project Number: Richland Creek and River Road

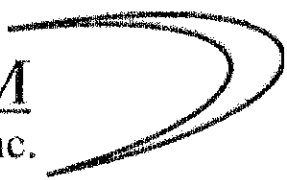
1/23/2018 13:54

Description: Franklin County, Indiana

Description	Project	Professional	Project	Engineer		Total
	Manager	Engineer	Engineer	Technician	Clerical	
Project Management	2					2
Site Visit 2 Site Visits		16	16			32
IDEM Meetings		2	2			4
IDEM Permit		2	2	2		6
INDNR Permit		2	2	2		6
Corp Permit		2	2	4	2	10
Drainage Design		12	24	32		68
Remediation Plans		12	16	32		60
Auto Cad Drawing		4	16	32		52
Project Close Out	2					2
Travel Time						0
Total Hours	4	52	80	104	2	242
Hourly Rates	201.2	172.46	172.46	67.55	51.74	
Direct Labor	\$804.80	\$8,987.92	\$13,796.80	\$7,026.20	\$103.48	\$30,698.20

No Cost for travel or travel time

USE	\$30,700.00
------------	--------------------



INDOT 2017 HOURLY WAGE RATE SCHEDULE
(149.56% Overhead Rate with Facilities Capital Cost of Money Rate 0.44%)

Classification	Actual Rate	Hourly Rate	Overtime Rate
Project Manager	\$70.00	\$201.20	\$236.20
Professional Engineer	\$60.00	\$172.46	\$202.46
Professional Surveyor	\$60.00	\$172.46	\$202.46
Project Engineer	\$50.00	\$143.72	\$168.72
Chief Inspector	\$30.00	\$86.23	\$101.23
Engineering Technician*	\$23.50	\$67.55	\$79.30
Administrative	\$18.00	\$51.74	\$60.74

* Engineering Technicians also perform as Surveyors and Inspectors

Calculated Rates Method:

Direct Labor (Assume \$1)	\$1.0000	
Overhead (149.56%)	\$1.4956	
Total Labor Costs	\$2.4956	
Fixed Fee (15%)	\$0.3743	
Facility Capital Cost of Money (0.44%)	\$0.0044	(0.44% of Direct Labor)
Total Multiplier	\$2.8743	
Mileage Reimbursement	\$0.38 per mile	
Per Diem	\$25 per day	
Lodging	\$100 per night	
Additional Non-Direct Cost	Actual Receipt	
GPS Rental	\$350 per day	