

**FRANKLIN COUNTY COMMISSIONERS MEETING
JUNE 18, 2019 – 10:00 A.M.
COMMISSIONERS/COUNCIL MEETING ROOM, #203**

The Franklin County Commissioners met in regular meeting on June 18, 2019 at 10:00 A.M. in the Commissioners/Council meeting room. Those present were Tom Wilson, Tom Linkel, Gerald Wendel, Carol Westerman, Secretary and Karla Bauman, Auditor.

Open: The meeting was called to order and the pledge of allegiance was led by Tom Wilson.

Open Bids – Bridge #84 Blue Creek: Bids that were received for Bridge #84 Blue Creek were opened. The following two bids were received:

Duncan Robertson - \$153,698

Paul Rohe - \$228,760.80

Motion to take the Bridge #84 Blue Creek under advisement by Tom Linkel, seconded by Tom Wilson, all in favor, motion carried.

Doug Graf, PE USI – Engineer’s Progress Report: Mr. Graf presented his monthly report to the Commissioners. Updates were received on the CCMG 2019-1, CCMG 2019-2, CCMG 2018, Franklin County Bridge #72 Last Road over Walnut Fork, Big Cedar New slides, Gobles Creek Road violations and outstanding vouchers. A copy of the progress report is attached to the minutes.

Jon Hundley, E-911 – Upgrade 911/Dispatch Base Radios: Mr. Hundley came before the Commissioners to discuss the need for Franklin County Dispatch to update the radio system currently being used. They have received a request from Franklin County EMS to start using the 800 frequency. The two options he presented to commissioners was to purchase the updated radio system in 2019 or wait until 2020. He has the money within the Statewide 911 fund to buy in 2019. Commissioners agreed that Mr. Hundley should proceed with filing an additional with Council and purchase the radios this year.

Don Winters – Fireworks at County Park: Mr. Winters was not present at the meeting. Commissioner Wilson believes his request is to shutdown Blue Creek Road 30 minutes prior to and during the fireworks show at the CanoeFest. Commissioners agreed to close Blue Creek Road while fireworks are set off during CanoeFest with law enforcement for traffic flow.

Grant Reeves: Grant Reeves came before the Commissioners with several items that he has been working on. Mr. Reeves reviewed two ordinances, one amending the credit card ordinance and the other amending the advanced claim payments prior to board approval. Neither ordinance was ready for consideration today, but he wanted them to be aware of what he was working on. He also discussed the Big Cedar NRCS repairs that recently got washed

away with all the rain we have had. A letter is being sent to see what resources might be available to the County. In regards to the APC issue and the makeup of that board, Mr. Reeves is recommending at this time that Commissioners bring in an outside consultant. Commissioners have received a proposal for consulting services from Haller & Colvin not to exceed \$2,500. Mr. Reeves thinks it would be a good idea to have a second set of eyes on this matter. He also discussed an employee situation who is on workmen's comp. The LOW Financial contract was brought up by Mr. Reeves with a request to send a letter for renegotiation, replacing the auto-renewal portion of the existing contract. **Motion to sign the proposal presented by Haller & Colvin not to exceed \$2,500 for the APC matter by Tom Linkel, seconded by Gerald Wendel, all in favor, motion carried.**

Motion to send the letter to Shawn Low and request a presentation to negotiate a new contract by Tom Linkel, seconded by Gerald Wendel, all in favor, motion carried.

Motion to sign the agreement with employee by Tom Linkel, seconded by Gerald Wendel, all in favor, motion carried.

Mr. Reeves also discussed the need to amend the current ordinance for the Auditor's Transfer Fee from \$5.00 to \$10.00 as well as exempt all easements that are filed. Mr. Reeves would also like to draft a policy that covers Independent Contractors v. Employee status.

Approve Minutes – May 21, 2019: Motion to approve the May 21, 2019 minutes by Tom Linkel, seconded by Gerald Wendel. Motion carried. Tom Wilson abstained.

Approve Minutes – June 4, 2019: Motion to approve the June 4, 2019 minutes by Tom Linkel, seconded by Tom Wilson. Motion carried. Gerald Wendel abstained.

Clerk, Treasurer & VSO Reports – May, 2019: Motion to acknowledge receipt of the Clerk, Treasurer and VSO reports for May, 2019 by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.

Approve Claims: Motion to approve all claims by Tom Linkel, seconded by Gerald Wendel, all in favor, motion carried.

Payroll & Payroll Deductions: Motion to approve payroll and payroll deductions by Tom Linkel, seconded by Gerald Wendel, all in favor, motion carried.

Covered Bridge Certification: Commissioners are required to certify to the State of Indiana the number of covered bridges in Franklin County. Franklin County has two covered bridges. **Motion to sign the certification by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.**

Agreement for Contractual Services Grant – Health Dept.: Commissioners received a contract for their review and signatures on behalf of the Health Department. **Motion to sign the**

FRANKLIN COUNTY ENGINEER'S PROGRESS REPORT

TO: FRANKLIN COUNTY BOARD OF COMMISSIONERS
FROM: DOUGLAS J. GRAF, PE – FRANKLIN COUNTY ENGINEER
SUBJECT: PROGRESS REPORT
(05/14/2019 TO 06/11/2019)
DATE: 06/11/2019

DISTRIBUTION LIST:

NAME	POSITION	E-MAIL ADDRESS
TOM WILSON	PRESIDENT, BOARD OF COMMISSIONERS	PAWPAWTUCKER@GMAIL.COM
TOM LINKEL	MEMBER, BOARD OF COMMISSIONERS	TOM@LINKELCO.COM
GERALD WENDEL	MEMBER, BOARD OF COMMISSIONERS	GERALDWENDEL@HOTMAIL.COM
JACQUE SCHULZ	HIGHWAY DEPARTMENT ASSISTANT	JSCHULZ@FRANKLINCOUNTY.IN.GOV
CAROL WESTERMAN	SECRETARY, BOARD OF COMMISSIONERS	COMMISSIONERS@FRANKLINCOUNTY.IN.GOV
DEREK TOWLE	USI, BUSINESS DEVELOPMENT REPRESENTATIVE	DTOWLE@USICONCONSULTANTS.COM
CC: USI FILE NO.	S:\2019PROJ\2019-3201BASIC SERVICES\REPORTS	

Following is a summary report of issues/projects we have been working on.

1. **CCMG 2019-1 (Bridge #84 Overlay – Blue Creek Road over Blue Creek)**
 - a. Bids are due on June 18, 2019 and will be opened during the commissioner meeting.
 - b. Assuming a bid is accepted, the contractor agreement must be executed and returned to INDOT prior to July 1, 2019.
2. **CCMG 2019-2**
 - a. Need to determine what you want to apply for in terms of project submittals. Application submittal opens July 1, 2019 and closes August 2, 2019.
 - b. USI is reviewing your PASER study to provide recommendations for road you may have interest in paving.
 - c. Franklin County should consult with me to make final decision and then I will continue to compile the necessary application information.
 - d. Tom Linkel to attend the Seymour District CCMG training on June 12, 2019. Meeting will be recorded and Tom will report back with findings.
3. **CCMG 2018**
 - a. The funding situation for these projects is as follows:
 - Des. No. 1802322, FUNDS RECEIVED FROM INDOT
 - Des. No. 1802237, dated PO20016602 on 03/29/2019, 35 days was 05/03/2019, NO FUNDS TO DATE
 - Des. No. 1802372, FUNDS RECEIVED FROM INDOT
 - b. Work can begin on projects that have received funds from INDOT (Bridge 72 and Chip Seal).
 - c. Once funds are in place for 1802322 and 1802237 (Chip Seal and Overlay, respectively) the work can begin.
 - d. Please see item 4 below for additional information regarding Bridge #72.
4. **Franklin County Bridge #72 – Last Road over Walnut Fork**
 - a. I would suggest that the commissioners, at a minimum, obtain a letter from the designer stating they find the spread footings to be adequate for depth of bearing, bearing capacity, and scour considerations given the soil boring data that was provided.

- b. How does Franklin County proceed with contractor services on these type structures? Application inferred equipment rental from Duncan Robertson under annual bid. Does the county plan to use its own forces for construction?

5. **Big Cedar New Slides/Erosion**

- a. Will be discussing with SJCA (Perry Knox) the exact extent of their work to date on permits.
- b. Will ask permitting agencies to come to site for suggestions and determine if permitting is necessary.

6. **Operations Annual Report**

- a. This was completed and submitted, via LTAP, on May 21, 2019.

7. **ADA Transition Plan**

- a. Letter was sent to INDOT on May 14, 2019 explaining that Franklin County is working to be in compliance and is under contract to do such, but that it may be close as to whether the plan can be completed on time.
- b. I will follow-up with SJCA on progress to date.

8. **Franklin County Bridge #31 – North Hamburg Road over Bull Fork (Des. 1703013)**

- a. PE will not receive funding in fiscal year 2019, it will be moved to fiscal year 2020. To date Franklin County has submitted the necessary documents and are waiting on INDOT for the go ahead with the FMIS request. This will come most likely in July or August.

9. **Schwegman Road and McGuire Ridge Road**

- a. Schwegman Road permits are complete and submitted.
- b. McGuire Ridge Road permits should be ready for submittal within the next week.

10. **Gobles Creek Road Violations**

- a. DNR had sent email asking for update on action being taken on the violation, this was prompted by a resident calling DNR about erosion concerns.
- b. A response letter has been sent verifying that Army Corps and IDEM have closed the matter based on the fact that the creek "naturally" restored itself. It was also noted that the owner complaint of erosion came after this natural restoration so it stands to reason that the recent erosion is caused by natural conditions.
- c. DNR has not responded to date.

11. **Stockpile Road Washout at Bridge**

- a. Permits should be ready for submittal within the next two weeks.

12. **Franklin County Bridge #144, Des. No. 1400857 (Causeway)**

- a. Construction is underway.
- b. Awaiting Change Order for change from latex modified to microsilica. This will result in a reduction in total project cost.
- c. There were additional cracks discovered during inspection of the pin plate to web reinforcing plate. There was no advancement of a crack-like defect. A repair has been submitted, approved, and is being implemented (all through Clark Dietz and INDOT). This is a necessary repair, costs are being tracked, but may be able to use existing pay items.

13. **Franklin County Bridge #56 on Sixth Street, Des. No. 1383347**

- a. Franklin County has not received reimbursement for the final CE payment (Clark Dietz Invoice 424947).
- b. Once payment is received, PO can be requested to be closed.

14. **On-Call Budget to Date**

- a. As of 05/10/2019 USI has spent \$26,729.00 of the \$41,250.00 yearly budget, or 64.80%

b. Start date for work was 02/13/2019, the above expenditures are for 4 months.

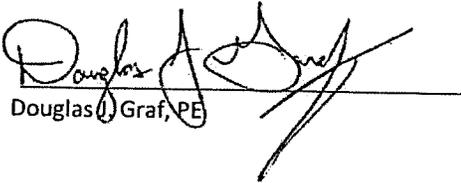
15. Outstanding Vouchers (not sent to INDOT yet)

- a. Des 1400857, Bridge #144, PE Voucher #99 (FINAL)
- b. Des 1500205, Countywide Bridge Inspection, PE Voucher #4

GENERAL

I will be attending the BOC meeting on June 18, 2019. Should there be any questions in the meantime please feel free to contact me. I am available by phone and text at 513.509.0969 or by email at dgraf@usiconsultants.com.

RESPECTFULLY SUBMITTED:
FRANKLIN COUNTY ENGINEER


Douglas L. Graf, PE

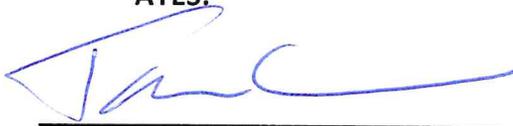
contract for the Health Department by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.

Adjourn: Motion to adjourn by Tom Wilson, seconded by Tom Linkel, all in favor, motion carried.

Others Present: Faye Hay, James Hall, Clovis Hall, Mark R. Simmermeyer, Mildred I. Simmermeyer, Glenn Bailey, Jon Hundley and Sara Duffy

Minutes approved July 2, 2019.

AYES:



Tom Wilson



Tom Linkel



Gerald Wendel

NAYS:

Tom Wilson

Tom Linkel

Gerald Wendel

Attested By:



Karla J. Bauman, Franklin County Auditor