

**FRANKLIN COUNTY COUNCIL MEETING
MEMORANDUM & MINUTES
Monday, May 23rd, 2011 @ 7:00 PM
COMMISSIONERS/COUNCIL PUBLIC MEETING ROOM 203**

Those Present: Council Members: Jeff Koch Carroll Lanning Jason Allen
Joe Sizemore Daryl Kramer Aaron Leffingwell (absent) Hollie Maxie
County Auditor: Erica Hudson

Jeff Koch opened the meeting with the Pledge of Allegiance.

*Note: There is no tape available for this meeting due to the fact the power was out, however the meeting proceeded.

MINUTES- MOTION- Carroll Lanning motioned to approve the minutes for April 26th, 2011. Jason Allen 2nd. AIF, MC.

RESOLUTION 2011-17: ADDITIONALS-

<u>FUND</u>	<u>ACCOUNT</u>	<u>AMOUNT APPROVED</u>
County ID Protection	1250-000-4440.00	\$600.00
Clerk's Record Perpetuation	2115-000-4440.00	\$17,278.00
Cumulative Bridge	203-100-4399.19	\$116,000.00
Stayin Alive	0805-000-4147.00	\$816.00
	0805-000-4100.00	\$10,660.00
	0805-000-4440.00	\$1,500.00 (TOTAL=\$12,976)

MOTION- Hollie Maxie motioned to approve all the additional except County General (100-124-4333.00) in the amount of \$867.62. Daryl Kramer 2nd. AIF, MC.

RESOLUTION 2011-20: HEALTH DEPT LOAN- This is an annual resolution that will be refunded in June after settlement is completed; in the amount of \$10,000.00 from Rainy Day (1350) to Health (214). **MOTION-** Carroll Lanning motioned to approve Resolution 2011-20. Joe Sizemore 2nd. AIF, MC.

RESOLUTION 2011-21: TRANSFERS-

FROM: Transfer Station (MISC Operating)	\$229.00
100-147-4367.00	
TO: Transfer Station (Equipment)	\$229.00
100-147-4440.00	
FROM: Commissioners (MISC Operating)	\$500.00
100-130-4365.00	
TO: Commissioners (Hepatitis B Shots)	\$500.00
100-130-4240.00	

MOTION- Hollie Maxie motioned to approve Resolution 2011-21. Daryl Kramer 2nd. AIF, MC.

ORDINANCE 2011-19: AMENDED SALARY-

Corrections: Per SBOA all areas changed under the Hours Worked section did reflect "up to per year" and now reflects "up to per hour."

Sec 0123 Reassessment

Sec 100 CO Gen:

- Dept 101 Clerk
- Dept 102 Auditor
- Dept 103 Treasurer
- Dept 105 Sheriff
- Dept 106 Surveyor
- Dept 124 Plan Commission
- Dept 129 SAC
- Dept 130 Board of Commissioners
- Dept 131 Court House
- Dept 132 Jail
- Dept 145 Prosecuting Attorney IV-D
- Dept 147 Transfer Station
- Dept 150 Communications

Sec 0102 Election

Sec 201 Highway

- Dept 100 Administration
- Dept 300 Maintenance & Repair

Sec 216 Park & Recreation

Sec 238 Record Perpetuation

Sec 239 Adult Supplemental

Sec 241 Pretrial Diversion

Sec 248 E911 Landline

Sec 267 Drug Free Community Fund

Sec 300 Waste Management

Sec 316 Title IV-D Clerk

Sec 2518 Tobacco Money

There are only two areas that are different please refer to Dept 105 Sheriff: Line 4140.00 PT Clerk and also Dept 150: Line 4120.00 PT Help, deleted "up to per year" because there is currently nothing reflected in the salary or hourly areas.

MOTION- Carroll Lanning motioned to approve Ordinance 2011-19. Joe Sizemore 2nd. AIF, MC.

LIBRARY CAPITAL PROJECTS FUND- Melody Gault presented a Capital Funds Explanation for the Library Capital Projects Fund Plan (2012-2014) pertaining to the Franklin County Public Library District. This explanation included but is not limited to a general description of the Library District, listing of present facilities operated and maintained by the Library District, 2010 statistics, the Library service area, anticipated fund resources available for the term of the plan, proposed use of Library Capital Projects Fund, 2012-2014 Budget, the Resolution to adopt signed by the Library Board on April 19th, 2011 (AIF), and a Certificate of Submission to Appropriate Fiscal Body dated April 19th, 2011; please refer to the handout for details. Melody also gave a second handout that reflects the Indiana Public Library Standards effective January 1st, 2011. Within that it mandates per IC 36-12 and IC 4-23-7 that the Franklin County Library is a Class B Library and based on the population served (11,070) for 6 Townships there must be adequate equipment; please refer to the handout for more details. Daryl Kramer was concerned about the amount and the fact that the schools are in trouble, but the Library is doing well. Daryl was in fear that taxes would be raised from this and he felt that the taxpayers cannot bear another tax increase. Melody explained that the funds come from many areas including CAGIT, property taxes, and fines and fees and assured Council that there would not be a tax increase from this. She also commented that it is up to the DLGF to approve the amount. MOTION- Carroll Lanning motioned to approve the Library Capital Projects Plan. Opposed (2)- Hollie Maxie and Daryl Kramer. AIF (4). MC.

APPOINTMENT: LIBRARY BOARD- MOTION- Joe Sizemore motioned to reappoint Pat Combs to the Library Board. Hollie Maxie 2nd. AIF, MC.

POSITION REQUEST: COLLECTIONS- The issue that was discussed first was the fact that Karla's part time employee has been working full time for 2 years without compensation and Council felt this needed to be addressed first. This was a major concern for Daryl Kramer. However, this employee is being paid from two areas within the budget; Dept 101 (Clerk) Line 4116.00 and Sec 316 (Title IV-D Clerk) Line 4120.00. Daryl Kramer commented that there is a hiring freeze in effect for a reason and that this is a circumstantial example where too many hours are being worked. Hollie Maxie commented that this was something Kent Irwin had discussed while implementing the County Employee Handbook and that it is not an issue because it is paid out of 2 lines as 2 part time positions and that 1 person can fulfill those positions. Carroll Lanning wanted to know why this position for fee collections couldn't be done along with her other part time duties when time allowed. Karla commented that there is not the proper equipment to do so; her part time employee does not have a computer or phone, however once the scanning equipment comes in then it shouldn't be a problem. Joe Sizemore commented that if anyone went full time he would like to see that be the VSO, Chuck Thomas. Carroll Lanning commented that this was something to bring up at budget time and that the hours need to be adjusted or split in the mean time. Jeff Koch suggested that at budget time that was something to consider, splitting up the position into two part time as defined by the line items; part time clerk deputy and part time Title IV-D Clerk. Karla Bauman (Clerk) presented a detailed proposal and request for her part time employee to become the full time fee collections deputy for uncollected court costs and support docket fees.

SAC POSITION REQUEST- Scott McDonough informed the Council that Louie Fasbinder had been terminated as of April 28th and that he would like permission to move Steve Monroe from PT to FT SAC Officer. Scott also wanted Council to then allow him to advertise for the PT position. He commented that this was to fill a vacancy and he was not asking to change the budget. Carroll Lanning wanted to know if it was necessary to have both a FT and PT SAC Officer. Carroll also felt that until the unemployment claim came in for Louie and Scott had a hold on that they should hold off on hiring anyone else. Carroll also felt that the position should remain PT until budget time. Scott felt that it is pertinent to have both positions for both liability reasons as well as the fact that Steve needs to do some training and become certified. Jeff Koch commented that the Commissioners and Council still need to maintain control over SAC because the funds are created from tax dollars. Jeff commented that there has been the ongoing problem with SAC and too many dogs, he commented that there are State requirements that the County must follow. Scott mentioned that his idea for policy would be to keep a dog for a maximum of 90 days and to keep the SAC at a 80% capacity. Council agreed that this was a reasonable policy. Carroll Lanning suggested that calls be monitored to see how high the demand is for both positions. Scott commented that he has heard a lot more positive comments from the public that they are happier with the response of SAC. Jason Allen suggested that the salary be broken down into 2 PT positions. Scott stated that he prefers 1 FT and 1 PT. Joe Sizemore stated that it is vital to have 1 FT SAC Officer to be accountable. Jason Allen suggested that this is something to be discussed at budget time. Jason commented that Scott needs to use the PT funding wisely because Council may reconsider funding PT.

LASERFICHE- Erica Hudson (Auditor) prepared a proposal for Laserfiche which is a software provided by Morning Star which is a Records Management Company. The Auditor's office has the main software which was put in at the same time as the Commissioners, however the document management software, scanner, and other license was declined at the time of installment. The system/software has not been utilized by the Auditor's office as it was intended. The benefits of Laserfiche for the Auditor's office include but are not limited to the following; preserve and store all documents with no limitation to the amount (old and new), assured preservation of records/documents, search capabilities, redaction, quality assurance, time efficiency, and less paper trail. When Hurricane Katrina hit New Orleans, LA in 2005 their Government utilized Laserfiche and stored all the files from the backup server onto approximately 9 dvd's and left the State. Once the storm passed New Orleans was up and running in 2 weeks. The amount needed to finish the install to utilize Laserfiche is \$7,008.00. MOTION- Daryl Kramer motioned for Jeff Koch to sign an additional to be approved at the June 28th meeting from the Rainy Day (1350) Fund in New Equipment Cap Outlay (1350-000-4450.00) in the amount of \$7,008.00 for the purpose of Laserfiche in the Auditor's Office. Joe Sizemore 2nd. AIF, MC.

ADJOURN- MOTION- Carroll Lanning motioned to adjourn. Jason Allen 2nd. AIF, MC.

Others Present:	Melody Gault	Scott McDonough	Joe Gillespie	John Estridge
Ruth Estridge	Joey Sizemore	Karla Bauman	Chuck Thomas	Diane Thomas
Jenna Simmermeyer				

Note: Those names listed are spelled as correctly as possible due to the legibility on the sign in sheet.

AYE

Jeff Koch

Jeff Koch

Carroll Lanning

Carroll Lanning

Jason Allen

Jason Allen

Joe Sizemore

Joe Sizemore

Daryl Kramer

Daryl Kramer

Aaron Leffingwell

Aaron Leffingwell

Hollie Maxie

Hollie Maxie

ATTEST: Erica Hudson
Erica Hudson, Franklin County Auditor

NAY

Jeff Koch

Carroll Lanning

Jason Allen

Joe Sizemore

Daryl Kramer

Aaron Leffingwell

Hollie Maxie