

**STEP 1 – Request For An Order Requiring The
Indiana Bureau Of Motor Vehicles To Issue A
Title**

Complete the two (2) page Request form. Make sure to print legibly.

**Filing fee will be \$157.00.

Payment will be expected at time of filing. We accept cash, cashier check, money order and credit card with a convenience fee added. We **WILL NOT** accept a personal check.

IN THE Franklin SUPERIOR COURT
STATE OF INDIANA

IN RE: THE MATTER OF)
A VEHICLE TITLE REQUEST) CASE NO. _____
FOR _____)
Year Make)
)
_____)
Model)

**VERIFIED REQUEST FOR AN ORDER REQUIRING THE
INDIANA BUREAU OF MOTOR VEHICLES TO ISSUE A TITLE**

The petitioner requests that the Court issue an order to the Indiana Bureau of Motor Vehicles to issue a certificate of title for the following vehicle and in support of said request states as follows:

1. Petitioner's Information:

Petitioner's full name: _____

Petitioner's address: _____

County of Residence: _____

Indiana Driver License Number: _____

2. Vehicle Description:

Year of Vehicle: _____

Make of Vehicle: _____

Model of Vehicle: _____

VIN Number: _____

Estimated Value: _____

Present Location of Vehicle: _____

3. Previous Owner (Seller of Vehicle) Information:

Name: _____

Address: _____

4. Describe the circumstances how you acquired or came into possession of the vehicle:

5. Describe the efforts you made to obtain a title and why you cannot obtain a title for the vehicle:_____

6. I am the owner of the above-described vehicle.

7. There are no liens against the above-described vehicle.

8. I will obtain a **Title Inquiry from the Indiana Bureau of Motor Vehicles** and file it with the Court, and I understand that the Court will take no action on this petition until the Title Inquiry is filed.

9. I will file the following documents with the Court at the same time that I file the Title Inquiry:

a. **Bill of Sale or other document showing ownership** and

b. **Affidavit of Police Officer Physical Inspection.**

I AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING REPRESENTATIONS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Dated:_____

Signature:_____

Printed:_____

Email Address:_____

STEP 2 – Instructions for State Forms

REQUEST FOR CERTIFIED RECORDS – Form #53789

Fill out State Form 53789 completely. Make sure to sign and date, check the affirmation and record the case/cause number at the bottom of page two (2).

You will need to mail in \$4.00 and this form to:

Indiana Bureau of Motor Vehicles
Attn.: Records Request
100 N. Senate Ave., Rm N412
Indianapolis, IN 46204

You will receive back your report in approximately in 2 to 4 weeks.
Depending on the results of this report, there may be an additional process.
The Clerk's office will notify you of this. You will need to submit this report to the Franklin County Clerk at the time of filing for Step three (3)

PHYSICAL INSPECTION OF A VEHICLE – Form #39530

You will need to contact your local law enforcement agency to schedule an appointment to have the vehicle inspected. The officer will need to complete this form.

You will need to submit this report to the Franklin County Clerk at the time of filing for Step three (3).